NRCS

Natural Resources Conservation Service
75 High Street, Room 301
Morgantown, WV 26505
(304) 284-7540 (Phone)
(304) 284-4839 (Fax)

November 27, 2007
WEST VIRGINIA BULLETIN NO: WV 360-8-5

SUBJECT: PER – 90-day Detail to the West Virginia State Office

Purpose: Soliciting for a temporary work assignment to provide statewide assistance for NRCS conservation planning and contracting software applications.

Expiration Date: April 30, 2008
                    DUE DATE: December 7, 2007
                    DUE DATE: December 14, 2007

To provide better service and support throughout the state for our conservation planning and contracting applications, I am seeking applications for a not to exceed 90-day detail to the ASTC-P staff. The time period for this assignment is 1/6/2008 to 3/29/2008

The person selected will work from their current office location with occasional travel to the state office and other offices around the state to provide training. They will retain their current position title and grade level. This opportunity will afford the person experience in planning, coordinating and implementing a statewide initiative.

If you are interested in applying please provide the following:

1. A cover letter with your name, current work location and your NRCS work history.
2. A written description of your knowledge, skills and abilities to the following:
        A. Describe how you determine Toolkit and the GIS software can be more
        effectively used, the results and implementation of the improvements.
        B. Describe your use of PROTRACTS and its reports to manage workload and increase
        practice application.

Please forward your application through your ASTC-FO or principal staff supervisor by December 7, 2007. All applications will then be forwarded to the STC. The selection will be made by December 14, 2007.

If you have any questions, please contact Bill O'Donnell, ASTC-O at (304) 284-7543.

        /s/
KEVIN WICKEY
State Conservationist

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